



**3 Proof of Income:** Provide signed IRS Income Tax Statement and proof for all sources of income for all members in the household of 18 years of age or older. Acceptable forms of proof include:

- **REQUIRED:** Signed IRS income tax statement (please note that this is required for all applicants. In the event that taxes are not filed, a statement must be provided along with another acceptable form of income documentation).
- W-2 form (for the previous tax year and must cover full year or gaps in time must be explained).
- Social Security or Disability Awards letter (for the current calendar year).
- Form 1099 – for self-employed or independent contractor (from client).
- Proof of Enrollment – for full time students with no income.
- Declaration of income statement – for those who have no income.

**4** In addition to your proof of income, please provide the following: current photo identification for account holder with address matching the address on file.

**5 Enrollment Period:** You must submit a complete application by March 31 of the current year. The assistance period will update every June 1 and will continue through May 31 of the following year. Customers establishing new accounts after April 30 may still be eligible if they file an application prior to the third billing cycle after connection. Qualifying customers shall receive credits under the CAP commencing with the next regularly scheduled billing period that follows receipt and approval by Liberty.

**6 Additional Enrollment Conditions**

- You must renew your application every year.
- You must reapply each time you move residences.

**7** By signing below, I certify that this information is true and correct under the laws of the state of Texas.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

**8** Applications and copies of documents may be mailed or faxed to:  
**Mail:** Liberty  
16623 FM 2493, STE. 2  
Tyler, TX 75703  
**Fax:** 903-509-1506

**Note:** An Application for participation in the CAP must be submitted every year. Please allow 30-60 days for processing.

Office:      Date Verified \_\_\_\_\_      Verified By \_\_\_\_\_      Expires \_\_\_\_\_